



Initiated in 2018-19, all non-Wylie ISD entities looking to offer a scholarship to a graduating senior applying through the single online application will work with Wylie ISD Education Foundation (WEF).

As the donating entity, you will:

- Submit this agreement to WEF staff completed and signed.
- Include desired, ranked criteria.
- Pay desired scholarship award and fee by last business day of February.
- Provide a 2-3 sentence summary of your scholarship to be read at award night. Staff can help.

What to expect:

Every February Wylie ISD seniors are encouraged to complete a single online scholarship application. This application compares the students' school engagements to donor criteria for an ever-growing number of possible scholarships. We anticipate to award approximately 140 scholarships between WEF and Wylie ISD via this system.

Using your unique criteria staff will run filters yielding matching candidates. In the event of multiple eligible candidates, five to seven community volunteers independently review the essays of the applications with all identifying data hidden, matching your more subjective criteria for the ideal candidate.

Scholarship awards are presented at the respective high school ceremonies and where possible, you will be invited to be a part of the applicable ceremony. We will communicate the dates, times, and locations in early May or as soon as we have the final details. You will not know the identity of your awardees until you make the presentation. A list of winners will be posted to WISDFoundation.org following the ceremonies.

Preparation for this effort starts early so donors are encouraged to be attentive to deadlines. Edits to the actual online application can be tailored to best identify your ideal criteria but we must submit those to our vendor in December so requests should be made by 15th December.

If you have no defined criteria and simply want to make a donation allowing WEF to give a scholarship, we always have applicants worthy of an award.

Award minimum for any scholarship is \$100 per recipient per scholarship.
If money is not received for the scholarship by March 1st the pass-through scholarship will not be awarded in that year.

Any requests that will alter the online application received after the 15th of December will be applied to future applications but cannot be added once the current school year application opens.

Awards are paid to the accredited college, university, vocational/trade school. No money will be paid directly to the student. To accomplish this, awardees are required to send proof of a thank you letter sent to the donor and provide their newly assigned student tracking information by mid-September. In the event a student does not comply their award is forfeited and the donated sum will be reimbursed to the donating entity. While disappointing when it does happen, this is not a common occurrence.

We have done our best to be transparent in this process. Please don't hesitate to ask any questions you may have.

Respectfully,



Windi Fuller
Executive Director
Windi.fuller@WISDFoundation.org
972-429-3025

Agreement:

Proper title of scholarship (This is how it will be referenced in print.)

Contacts for this scholarship - Name, phone, email.

Primary: _____

Secondary: _____

Signature: _____ Date: _____